

Adam May

Youth & Community Work Supervision

Negotiating A Supervision Agreement For Youth & Community Work Supervision

Name and contact details

Who is paying for the supervision, and what are the invoicing arrangements?

How frequent are meetings to be?

What support do you have to do your work in addition to supervision? Do you have a first line manager? If so, how often do you have contact with them? Do you have regular meetings with your manager to discuss your work? Are you directly answerable to a committee or board of trustees? What support do you receive from colleagues?

What is the purpose of supervision, and how do you want to sessions to be structured e.g. Is there a managerial element to the supervision, and do you want us to agree action plans and follow up progress at subsequent sessions, or do you want sessions to be entirely free form and supervisee centred?

What is the content of discussions to encompass? Specifically:

- Your work with the people to whom you provide a service
- Your professional development
- Your general welfare, including your non-work life
- Organisational issues

What is your general theoretical orientation? Who are the thinkers and writers who have most influenced your practice? Are you working within a specific structure or system of service delivery?

What code of ethics or professional code of practice are you working to?

Assuming I have raised issues of concern with you and we have not reached a conclusion with which I feel comfortable, what am I to do? Specifically:

- If I am concerned that you are at risk of doing harm to others
- Your work has fallen significantly below an acceptable standard,
- You are yourself at risk of harm.

What other requests and recommendations do you have about how we organise your supervision?

Please attach a copy of your job description, and any general information about your organisation that you feel may be of help to me in providing you with supervision.

This pro forma may be circulated and used freely with acknowledgement.
Adam May. March 2012